

ANNEXURE-I
(Registered/Speed Post only)

**Application form for
Recruitment of Staff Car
Driver (Ordinary Grade) in
Gujarat Circle,
Ahmedabad380001**

Affix self-attested
recent passport
size photograph
Also pin up one
spare photograph

Sl No.	Details / Description								
1	Full Name (In BLOCK LETTERS)								
2	Father's / Spouse Full Name								
3	Gender (Male / Female / Transgender)								
4	Category UR/ OBC / SC / ST / EWS								
5	Whether Caste Certificate attached to avail Reservation (Yes / No)								
6	Aadhar Card Number								
7	Contact No. / Mobile No. & Email ID	Mobile Number : Email Id :-							
8	Present Postal Address with Pincode								
9	Permanent Postal Address with Pincode								
10	Citizenship / Nationality								
11	Date of Birth (In Figures & words) (As per Matriculation Certificate) (Proof to be enclosed)	Date		Month		Year			
		In Words :-							

12	Age as on closing date of receipt of application	Years : _____ Months : _____ Days : _____
13	Details of Educational Qualification (Details of 10 th Standard Only)	Name of Board / Institute : _____ Year of Passing _____
14	If Ex-Servicemen. Details of Length of Service	Length of Service Years : _____ Months : _____ Days: _____
15	Issue of Driving License Details with validity (HMV & LMV separately) NOTE: License copy enclosed should match the details and their renewals, if details are not available on license, then enclose self-attested copy of Driving license extract showing all details of license endorsement.	HMV Driving License Number : _____ Issuing Authority : _____ Issued On : _____ Valid Upto : _____ LMV Driving License Number : _____ Issuing Authority : _____ Issued On : _____ Valid Upto : _____
16	Driving Experience Period (HMV / LMV separately)	HMV From _____ To _____ Name of Institution / Firms etc. _____ LMV From _____ To _____ Name of Institution / Firms etc. : _____
17	Home Guard Service, if any	From _____ To _____
18	Particulars of Fee Paid 1. Fee paid :- _____ 2. Name of the Post Office:- _____ 3. Receipt No :- _____ 4. Date of Payment:- _____	Paste Original Receipt Here

19	Any Other Relevant Information	
----	--------------------------------	--

18. List of documents attached (Self-attested/ attested by the Government Officer)

- i)
- ii)
- iii)
- iv)
- v)
- vi)
- vii)
- viii)

Declaration

I

..... hereby declare that all the information / statements made in this application are true and correct to the best of my knowledge and belief. Nothing has been concealed therefrom. I understand that in the event of suppression of material facts, misinformation, concealment of any information or found false or incorrect or ineligible at a later stage, I am liable to be punished, my appointment will be terminated and my claim for recruitment will stand forfeited. I also understand that in the event of any failure to complete pre-appointment formalities / training for whatsoever reasons, my selection is liable to be cancelled. I also understand that in the event of contravention of extant Rules, my application will be rejected summarily by the Department. I undertake that have not submitted any other application for this post.

Date

Place

[Signature of candidate)

(Mandatory for candidates claiming benefits under EWS/SC/ST/OBC category)

Declaration:

I

..... understand that my selection is liable to be cancelled, if it is found later on that I have availed benefits relating to EWS/SC/ST/OBC community for which I am not entitled.

Date

Place

(Signature of candidate)

ANNEXURE-II

Government of _____
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No.

Date

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/
wife of _____ permanent resident of _____
Village / Street _____ Post Office _____ District _____
in the State / Union Territory _____ Pin Code _____

Whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income of his/her 'family' is below Rs. 8 Lakh (Rupees Eight Lakhs only) for the financial year _____. His /her family does not own or possess any of the following assets :

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

1. Shri/Smt/Kumari _____ belongs to the _____
caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____
Name _____

Passport size attested photograph of the applicant

Designation _____

Passport size attested

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

2: The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

FORMAT FOR SC/ST CERTIFICATE

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India

This is to certify that Shri / Shrimati/Kumari _____
 son/daughter of _____ of Village/town _____ of _____
 District/Division _____ of the State / Union Territory _____
 belongs to the _____ castes / Tribes which is recognized as a Scheduled
 Castes/ Scheduled Tribes under :-

- @The Constitution (Scheduled Castes) Order, 1950
- @The Constitution (Scheduled Tribes) Order, 1950
- @The Constitution (Scheduled Castes) Union Territories Order, 1951
- @The Constitution (Scheduled Tribes) Union Territories Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971; the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956
- @The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976.
- @The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
- @ @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962.
- @The Constitution (Pondicherry) Scheduled Castes Order 1964
- @The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ @The Constitution (Goa, Daman & Diu) Scheduled Castes Order; 1968
- @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968
- @The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @The Constitution (Sikkim) Scheduled Castes Order 1978
- @The Constitution (Sikkim) Scheduled Tribes Order 1978
- @The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989
- @The Constitution (SC) orders (Amendment) Act, 1990
- @The Constitution (ST) orders (Amendment) Ordinance 1991
- @The Constitution (ST) orders (Second Amendment) Act, 1991
- @The Scheduled Castes and Schedules Tribes Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

2. Applicable in the case of Scheduled Castes/ Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati* _____ Father/Mother of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/ Union Territory* of issued by the _____ date _____.

3. Shri/Shrimati/Kumari* _____ and/or his/her family ordinarily reside(s) in village/town* _____ of district / Division of the State / Union Territory* of _____.

**Designation _____
(with seal of office)
State/ Union Territory

Place:

Date:

*Please delete the words which are not applicable

@Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/Additional Deputy Commissioner/ Dy. Collector 1st Class Stipendiary Magistrate/+Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. + (not below of the rank of 1 Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

(v) Administrator/ Secretary to Administrator/ Development Officer (Lakshadweep).

ANNEXURE-IV

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in district/division _____ in the State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's resolution No. _____ dated _____.

Shri/Smt/Kumari _____ and /or his/her family ordinary reside(s) in the _____ District/ Division of the _____ State / Union Territory. This is also to certify that he / she does not belong to the persons / sections (Creamy Layer) mentioned in column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 (SCT) dated 8.9.1993. O.M. No. 36033/3/2004-Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004 Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**.

Dated:

Signature _____

Designation _____

Seal

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate's is mentioned as OBC.

**- As amended from time to time.

\$- List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled caste/ Scheduled Tribe Certificates.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

ANNEXURE-V

CERTIFICATE TO BE PRODUCED BY SERVING/RETIRED/RELEASED ARMED FORCES PERSONNEL FOR AVALING THE AGE CONCESSION FOR POSTS FILLED BY DIRECT RECRUITMENT

Form of certificate application for Released/ Retired Personnel

1. It is certified that no _____ Rank _____ Name _____ Whose date of birth is _____ has rendered service from _____ to _____ in Army/Navy/Air Force.
2. He has been released from military services;
 - (a) On completion of assignment otherwise than
 - (i) By way of dismissal, or
 - (ii) By way of discharge on account of misconduct or inefficiency, or
 - (iii) On his own request, but without earning his pension, or
 - (iv) He has not been transferred to the reserve pending such release.
 - (v) On account of physical disability attributable to military service.
 - (vi) On invalidment after putting in at least five years of military service.
3. He is covered under the definition of Ex-Servicemen (Re-Employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place :

Date :

Signature, Name and Designation of the
Competent authority
SEAL